

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
MARCH 27, 2012 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:07 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

J. Neil Campbell, President - present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President – present	<i>(Finance Committee)</i>
Diane M. Brownfield – present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Joseph E. Dunn, Jr. – present	<i>(Finance Committee)</i>
James L. Fox – present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
William A. Sweigart – present	<i>(Finance Committee)</i>
Dr. Tonya Thames Taylor - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>

**Student Representatives**

Vinasia Miles, Senior Class Representative - present  
Savannah Beebe, Junior Class Representative - present

**Administration**

Richard W. Como, Superintendent of Schools - present  
Kenneth D. Lupold, Director of Business Administration/Board Secretary - present  
Dr. Angelo Romaniello, Assistant Superintendent & Director of High Schools - present  
Dr. Teresa Powell, Director of Elementary Education & Mathematics Specialist K-12 - present  
Dr. Orysia Stanko, Director of Middle Schools - present  
Dave Krakower, Director of Special Education - present  
Erika Zeigler, Director of Human Resources - present  
Abdallah Hawa, Director of Technology - present

**Solicitor:**

James Ellison, Esquire – present

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Addition:*

2. F. Early Retirement Incentive Program Resolution

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the February 28, 2012 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes  Approved  Vote: 9-0-0
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Motion: Paul Johnson

Second: Diane Brownfield

Vote: 9-0-0

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

1) *Sharon Scott:*

Ms. Scott expressed concerns about the proposed 2012-12 general fund budget; the strategic plan subcommittee; the board members' travel expense; and the Act 34 Resolutions for the North & South Brandywine schools.

**EXECUTIVE SESSION**

An Executive Session was held on Tuesday, March 27, 2012 from 6:00 to 6:55 p.m. for legal and personnel reasons.

**SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Mr. Richard Como.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
April 10, 2012	6:00 PM	All Committee Meetings	9/10 Center Auditorium
<b>Monday</b> , April 23, 2012	7:00 PM	School Board Meeting	9/10 Center Auditorium
April 5 – 9, 2012	~	<i>Spring Recess</i>	~

**BOARD PRESIDENT’S REPORT**

Presentation by the Caln Elementary School Students ~ Mary Jean Wilson-Stenz, Principal

**SPECIAL REPORTS**

Refunding presentation by Gary Pulcini, Financial Advisor of Valco Capital

**STUDENT REPRESENTATIVE’S REPORT**

The student representative’s report was provided by Miss Vinasia Miles.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (Neil Campbell, School Board President)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. E. Proposed 2012-2013 Preliminary General Fund Budget
- 4. A. Act 34 Resolution – New North Brandywine Middle School
- 4. B. Act 34 Resolution – New South Brandywine Middle School

Consent Agenda
Approved
Vote: 9-0-0

Motion: Dr. Tonya Thames Taylor      Second: Diane Brownfield      Vote: 9-0-0

**2. FINANCE COMMITTEE (Richard Ritter, Chair)**

**A. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending February 29, 2012.

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 5,396,699.73
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	14,298.52
Capital Projects Fund 34 / 2010 GOB	129,397.92
New Capital Reserve Fund 38	24,924.27
Food Service – 51	124,081.82
Trust Fund – 71	0.00
Student Activities Fund – 81	24,091.11
Agency Fund – 89	3,829.06
<b>TOTAL</b>	<b>\$ 5,717,322.43</b>

**B. Treasurer's Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer's Report as submitted for the month ending February 29, 2012.

**C. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers as submitted for the month ending February 29, 2012 in the amount of \$143,534.00.

**D. Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments as submitted for the month ending February 29, 2012.

**E. Proposed 2012-2013 Preliminary General Fund Budget**

**RECOMMENDED MOTION:** That the Board of School Directors rescinds the motion for a preliminary budget of 141,661,383 with a millage increase of 3.594% approved at the board meeting of January 28, 2012. Such rescission reinstates the original motion, adopted on January 24, 2012 in accordance with the timeline under Pennsylvania Act 1, to not exceed the District's index of 2.1%.

Proposed 2012-13 Preliminary General Fund Budget
Approved
Vote: 8-1-0 Opposed: Brownfield

Motion: Rick Ritter

Second: Diane Brownfield

Vote: 8-1-0

**F. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

1) Souders, Peter M., Librarian for the Reeceville Elementary School. Letter Dated: 3/14/12. Reason: Retirement. Effective: 6/11/12.

b. CATSS

1) Ross, David, 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School. Letter Dated: 3/7/12. Reason: Personal. Effective: 3/7/12.

2) Yorke, Emilie, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 2/24/12. Reason: Personal. Effective: 3/8/12.

c. Federation

1) McGibboney, Brenda, 3.75 Hour General Utility Worker for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 3/12/12. Reason: Personal. Effective: 3/12/12.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Auberzinski III, John, 8<sup>th</sup> Grade Track Coach for the North Brandywine Middle School. Posted: 1/12/12 (Ritrovato). Salary: \$2,322.00. Effective: 2011 – 2012 School Year Only. SP4: Staff.
- 2) Boccio, Anthony, 8<sup>th</sup> Grade Baseball Coach for the South Brandywine Middle School. Posted: 11/15/11 (MacNamara). Salary: \$2,439.00. Effective: 2011 – 2012 School Year. SP4: Approved.
- 3) Mendenhall III, William, 8<sup>th</sup> Grade Softball Coach for the North Brandywine Middle School. Posted: 2/14/12 (McKim). Salary: \$2,439.00. Effective: 2011 – 2012 School Year. SP4: Staff.
- 4) Wood, Lisa, 8<sup>th</sup> Grade Girls Lacrosse Coach for the North Brandywine Middle School. Posted: 10/25/11 (Ritter). Salary: \$2,214.00. Effective: 2011 – 2012 School Year. SP4: Staff.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. NON-CERTIFIED

- 1) Edwards, Karen K., Network Manager for the Coatesville Area School District. Letter Dated: 2/10/12. Reason: FMLA. Effective: 2/13/12 – 3/26/12.

b. CATA

- 1) Hamilton, Devyn, Guidance Counselor for the Scott Middle School. Letter Dated: 3/7/12. Reason: FMLA. Effective: 5/2/12 – 6/6/12.
- 2) Holley-Sheppard, Camille, English Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 2/27/12. Reason: FMLA. Effective: Intermittent.
- 3) Cordero, Monica, ESL Teacher for the Reeceville Elementary School. Letter Dated: 2/27/12. Reason: FMLA. Effective: 3/6/12 – 4/11/12.
- 4) Maxwell, Jonathan, Proficiency Teacher for the Alternative Education Center for the Coatesville Area School District. Letter Dated: 3/13/12. Reason: FMLA. Effective: 5/14/12 – 6/11/12.
- 5) Rebhorn, Erin, 3<sup>rd</sup> Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 2/29/12. Reason: Extended FMLA/Medical Leave of Absence. Effective: 2/27/12 – 5/1/12.

- 6) Stewart, Douglas, Social Studies Teacher for the Scott Middle School. Letter Dated: 3/19/12. Reason: Extended Medical Leave of Absence. Effective: 3/21/12 – 6/11/12.

c. CATSS

- 1) Breisblatt, Debbie, Clerical Aide for the Coatesville Area School District Special Education Department. Letter Dated: 2/23/12. Reason: FMLA. Effective: 3/8/12 – 4/23/12.
- 2) Patterson, Virginia, Transportation Secretary for the Coatesville Area School District. Letter Dated: 2/27/12. Reason: FMLA. Effective: 3/26/12 – 4/13/12.
- 3) Stringfield, Marcia, 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Letter Dated: 3/15/12. Reason: FMLA. Effective: 3/29/12 – 4/12/12.

d. FEDERATION

- 1) Jelke, Linda, 3.0 Hour General Utility Worker for the Reeceville Elementary School. Letter Dated: 2/29/12. Reason: Extended Unpaid Leave of Absence. Effective: 3/8/12 – 3/26/12.

4. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Amy Fichter	3/5/12
Melissa Landrum	3/6/12

E. **Early Retirement Incentive Program Resolution**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following resolution for the Early Retirement Incentive Program:

**WHEREAS**, the Coatesville Area School District is in the third consecutive year offering an Early Retirement Incentive Program for budget purposes, and

**WHEREAS**, the Coatesville Area School District Board of School Directors and the Administration recognize the loss of experience associated with such programs,

**NOW THEREFORE BE IT RESOLVED**, that it is in the intent of the Board of School Directors to consider an Early Retirement Incentive Program only as a last resort in future budget cycles.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Strategic Plan Professional Education Subcommittee**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Professional Education Subcommittee, in accordance with the 22 PA Code Chapter 49 for the 2011-2012 Strategic Plan:

Michael Jordan, High School English Teacher  
Maria Russo, High School Math Teacher  
Tim Lucci, High School Social Studies Teacher  
Dominica Hydutsky, Middle School Special Education Teacher  
Jay Dainty, Elementary Teacher  
Erin Reborn, Elementary Teacher  
Neil Campbell, Parent  
Corey Ortega, Parent  
Lisa Pitcharella, Community Member  
Harry Lewis, Community Member  
William Sweigart, Business Owner  
Joe Dunn, Board Member  
Diane Brownfield, Board Member  
Jonette Marcus, Language Arts Specialist  
John Reid, Data Specialist  
Kim Kiszely, Guidance Counselor  
Nancy Young, Special Education Supervisor/Elementary Education  
Teresa Powell, Director of Elementary & K-12 Math  
Orysia Stanko, Director of Middle Schools & Professional Development  
Angelo Romaniello Jr., Director of High School / Assistant Superintendent

B. **Board Members Attendance to the National School Board Assn. April 20-22, 2012**

**RECOMMENDED MOTION:** That the Board of School Directors approves that Board Members Dr. Tonya Thames Taylor and Ms. Diane Brownfield attend the National School Board Association in Boston, Massachusetts on April 20-22, 2012 in an amount not to exceed \$4,000.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Act 34 Resolution - New North Brandywine Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Act 34 Resolution for the construction of the new North Brandywine Middle School and to schedule May 7, 2012 for the Act 34 hearing. (*Enclosure*)

B. **Act 34 Resolution – New South Brandywine Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Act 34 Resolution for the construction of the new South Brandywine Middle School and to schedule May 7, 2012 for the Act 34 hearing. (*Enclosure*)

Act 34 Resolutions New North Brandywine & New South Brandywine Middle Schools  Approved  Vote: 9-0-0
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Motion: Paul Johnson                      Second: Laurie Knecht                      Vote: 9-0-0

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **Review of Revised Policy #815 – Acceptable Use of Internet – 1st Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of Revised Policy #815, Acceptable Use of Internet.

B. **Review of Revised Policy #705.2 – Standard Operating Procedures for School District Police Authorized to Carry Weapons – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #705.2, Standard Operating Procedures for School District Police Authorized to Carry Weapons.

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

*None*

**ADDITIONAL BOARD MEMBERS' REPORTS**

Dr. Tonya Thames Taylor announced a rally for justice to be held at the Gateway/Veterans Plaza Park located at Lincoln Highway & South First Avenue in Coatesville on Saturday, March 31<sup>st</sup> from 10:00 to 11:30 a.m., in support of the Trayvon Martin murder.

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:27 p.m. on a motion by Paul Johnson and seconded by Diane Brownfield.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Kenneth D. Lupold, School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*